



Strathroy-Caradoc Police Service POLICE VULNERABLE SECTOR CHECK/CRIMINAL RECORD CHECK

(This search is restricted to applicants working/volunteering with children or the vulnerable sector)

UNIT 1 – To be completed by applicant		Applicant Information <i>Print Legibly Under Each Heading.</i>	Date of Request (yyyy/mm/dd)
Last Name:		First Name:	Middle Name:
Maiden Name or other (Sur)names used:			
# and Street Name:			Apt/Unit #:
City:	Province:	Postal Code:	Date of Birth (yyyy/mm/dd)
			Place of Birth:
Gender:			
Address History – include all addresses where you have resided in the past 5 years:			
# and Street Name:	Apt/Unit#:	City:	Province:
# and Street Name:	Apt/Unit#:	City:	Province:
# and Street Name:	Apt/Unit#:	City:	Province:
# and Street Name:	Apt/Unit#:	City:	Province:
Reason for Request (state below) PLEASE NOTE: If reason is volunteer, a volunteer letter MUST be included with form			
Volunteer Employment Other (please specify):			Self-Declaration of Criminal Record (IF APPLICABLE) Attached
Please provide details of the paid or volunteer position:		Name of the employer or organization:	
Which of the vulnerable sector will you be working/volunteering with? (check all that apply):			
Children		Elderly	Physically Disabled
Mentally Disabled		Infirm	Unsupervised Setting
Identification – 2 pieces of Government issued, one form MUST include the applicant's name, date of birth, signature and photo.			
Photo I.D. Produced:		ID Number:	
Secondary I.D. Produced:		ID Number:	
Contact Information – please indicate your preferred method of contact.			
Res. Phone:	Cell Phone:	Email Address:	

The Police Vulnerable Sector Check will include the following information as it exists on the date of the search:

- Criminal convictions from CPIC and/or local databases
- Summary convictions for 5 years when identified
- Findings of guilt under the Youth Criminal Just Act within applicable disclosure period
- Outstanding entries, such as charges, judicial order, Peace Bonds, Probation and Prohibition orders
- Absolute and conditional discharges for 1 and 3 years respectively
- In very exceptional cases, only where it meets the Exceptional Disclosure Assessment, non-conviction dispositions including but not limited to Withdrawn and Dismissed
- Police Contact, in very exceptional circumstances, only where it meets the Exceptional Disclosure Assessment
- Not Criminally Responsible by Reason of Mental Disorder for 5 years when identified
- All record suspensions (pardons) as authorized for release by the Minister of Public Safety

Consent

1. I hereby authorize the Police Service to conduct a search based on the name(s), date of birth and declared criminal record history, to obtain the information required to complete the police record check. This includes a search of the Strathroy-Caradoc Police Service Records Management System (RMS) and the Canadian Police Information Centre (CPIC) database, maintained by the RCMP. This search of the CPIC database includes a search of the Identification Data Bank (known as the National Repository of Criminal Records), the Investigative Data Bank and the Police Information Portal (PIP).

2. I hereby release and discharge the Strathroy-Caradoc Police Service and all members and employees of the said service from any and all actions, claims and demands for damages, loss or injury howsoever arising which may hereafter be sustained by myself as a result of the disclosure of information by the Police Service. I hereby authorize the Strathroy-Caradoc Police Service to inquire into and disclose the results of any police records indicating criminal convictions, conditional and absolute discharges outstanding criminal charges to me and to conduct a local police contact search with any Police Service in Canada.

3. I certify that the information provided by me in this application is true and correct to the best of my knowledge and belief. I have read this consent, understand it and agree to it in its entirety.

4. **For applicants that are 18 years of age or older**, I hereby consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of, and been granted a record suspension (pardon) for, any of the sexual offences that are listed in the schedule of the *Criminal Records Act*.

I understand that, as a result of giving this consent, if I am suspected of being the person named in a criminal record for one of the sexual offences listed in the schedule to the *Criminal Records Act* in respect of which a record suspension was granted or issued, I will be requested to provide fingerprints to confirm that the record and that record may be provided by the Commissioner of the Royal Canadian Mounted Police to the Minister of public safety, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.

PLEASE NOTE: A photocopy of I.D. is required for submission of this form

Applicant's Signature: _____

Date: _____

**Strathroy-Caradoc Police Service
POLICE VULNERABLE SECTOR CHECK**

UNIT 2. POLICE USE ONLY

Identification of applicant has been confirmed and photocopy of ID included with form

I.D. verified and Fee received by (Badge # and signature):	Extra Copy (\$3.00 ea)	Fee:	<input type="checkbox"/> Cash	<input type="checkbox"/> Visa	<input type="checkbox"/> Debit	Receipt #
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RESULTS FOR RCMP NATIONAL REPOSITORY CRIMINAL RECORD CHECK

<input type="checkbox"/>	NEGATIVE <i>(not confirmed by prints)</i>	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records, including pardoned sex offender records, did not identify any records with the name(s) and date of birth of the applicant. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by fingerprint comparison. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
<input type="checkbox"/>	NEGATIVE <i>(confirmed by prints)</i>	Based on the fingerprints, name(s), and date of birth submitted by the applicant, this message certifies that a search of the RCMP National Repository of Criminal Records, including pardoned sex offender records, did not identify any records associated with the applicant that may be disclosed in accordance with federal laws. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
<input type="checkbox"/>	CRIMINAL RECORD <i>(not confirmed by prints)</i> See Attached Page(s)	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records, including pardoned sex offender records, has resulted in a possible match to a registered criminal record, but not to a pardoned sex offender record. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by fingerprint comparison. As such, the criminal record information declared by the applicant does not constitute a Certified Criminal Record by the RCMP. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
<input type="checkbox"/>	CRIMINAL RECORD <i>(confirmed by prints)</i> See Attached Page(s)	Based on the fingerprints, name(s), and date of birth submitted by the applicant, this message certifies that a search of the RCMP National Repository of Criminal Records identified that the fingerprints submitted by the applicant were certified as identical to fingerprints registered under criminal FPS Number. The fingerprints submitted by the applicant did not match to a pardoned sex offender record. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.

RESULTS FOR VULNERABLE SECTOR SCREENING ONLY
(Vulnerable Sector Screening is not conducted for applicants under 18 years of age)

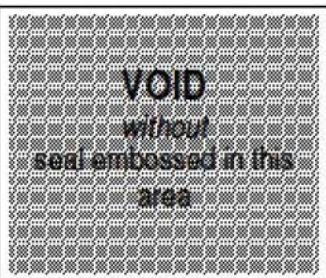
<input type="checkbox"/>	A search of sex offenders who were granted a record suspension was conducted. No information to release.
<input type="checkbox"/>	A search of sex offenders who were granted a record suspension was conducted. Information authorized for release. See attached page(s).
<input type="checkbox"/>	Unable to complete Vulnerable Sector Screening.

RESULTS FOR: LOCAL CRIMINAL RECORD OR LOCAL POLICE INFORMATION

<input type="checkbox"/>	NEGATIVE – No information was revealed that can be disclosed in accordance with federal laws and CPIC policies.
<input type="checkbox"/>	POSITIVE – Criminal Record
<input type="checkbox"/>	POSITIVE – Outstanding Entries
<input type="checkbox"/>	POSITIVE – Non-Conviction Records for Public Safety

Date of Search:	Badge #	NOT VALID UNLESS EMBOSSED BY STRATROY-CARADOC POLICE SEAL
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Response(s) have not been received from all police agencies in relation to previous addresses.



A police record check is current as of the date it is completed. It is your employer/prospective employer or organization's function to determine if the record check is current enough to be accepted for the position applied for. The Strathroy Police Services Board, its officers, agents and employees, shall have no responsibility or obligation to make such a determination.

Personal Information contained on this form is collected pursuant to the Police Services Act s.41 and is collected for the purpose of processing this police record check. Questions concerning this collection should be directed to: Information and Privacy Co-Ordinator, Strathroy-Caradoc Police Service 519-245-1250 ext. 204

ANY MODIFICATION TO THIS FORM IS A CRIMINAL OFFENCE AND IS PUNISHABLE IN ACCORDANCE WITH THE CRIMINAL CODE OF CANADA.